

### **2016-2017 Important Dates**

Classes will not be held Memorial Day, Fourth of July, Labor Day, or Thanksgiving weekend (Thursday-Saturday). Because these are major holidays, the California Ballet School will not be liable to refund any class lost on those days, but students may attend a makeup class. Winter Vacation is two or three weeks immediately following the end of the 4th Quarter.

### **Registration**

RETURNING STUDENTS should register online via the customer portal each June after class placement is complete. NEW students are accepted throughout the year. All new students are given two trial classes to determine proper class placement; upon completion of trial, tuition fee will be posted.

REGISTRATION FEE of \$20 is due prior to taking the third class for NEW students AND annually each subsequent year in January for all students. Students not returning to class and not informing the School Offices of their absence within 30 days following the start of a new quarter will be assessed a Re-Registration Fee of \$20 upon their return.

### **Tuition**

NEW STUDENT tuition is prorated for those registering after the start of a quarter. NEW STUDENT tuition must be paid in advance of classes being taken; statements will be emailed within 2-3 business days of online registration. Your account can be viewed online via the Customer Portal.

Tuition is due on the first day of the quarter for returning students and upon completion of the final placement class for new students. Tuition totals are based on the combination of length and quantity of classes the student is enrolled. Discounts are given for students paying the full quarter in advance, for multiple classes taken, and when at least two family members are paying quarterly tuition. Statements are emailed two weeks prior to the start of the quarter, however, tuition is due on the first day of each quarter regardless of the bill being received.

Single Class Rates are \$20 for a 60-minute class, \$25 for a 90-minute class, and \$30 for a two-hour class, payable in advance of each class; SCR students may not attend closed classes.

Tuition for SUMMER PROGRAMS is due in full by June 8, 2015. Students who register and submit the non-refundable deposit by April 15, 2015 are eligible for early registration discounts. No refunds for missed classes or premature departures.

### **Late Fees**

LATE FEES of \$25 will be assessed for Quarterly Students, one week after the beginning of the quarter AND the first day of each month following that the account balance is not paid in full. LATE FEES will be assessed, for the Single Class Rate Student, for each class not paid for in advance AND the first day of each month following that the balance due is not paid in full.

### **Rehearsal and Performances**

REHEARSALS AND PERFORMANCES are considered part of the student's training & stage experience; therefore, missed/cancelled classes may not lower tuition during these periods.

### **Missed Classes**

MISSED CLASSES: It is necessary to notify the School Office if a class must be missed or a makeup class is planned. Makeups may be taken in the current class level, one level lower, and in alternate dance forms. Makeups may not be made in a closed class (see the current schedule for updates) or in a class level higher than that to which the student is assigned. Class may only be made up within 1 Quarter of the missed class and only if the student is enrolled at the time the makeup class is taken. Makeups can only be made after an absence has occurred. No refund, transfer, credit, deduction, or adjustment to the account will be made for missed classes.

### **Leave of Absence**

LEAVE OF ABSENCE due to vacation must be reported to the School Office 3 weeks in ADVANCE for a billing adjustment to be made. LEAVE OF ABSENCE due to a medical condition must be reported to the School Office within one week of diagnosis with approximate duration of extended absence. Students who are registered for 4 or more classes a week are eligible to receive vacation credit in 1 week increments. Students who are registered for 2 to 3 classes per week are eligible to receive vacation credit in 2 week increments only. Adjustments are made at the discretion of the CBS Management. Classes taken during reported vacation/medical leave period will be assessed at Single Class Rate.

### **NO REFUNDS**

Any credit remaining on a student's account will be held by the California Ballet School for one year following the date of the last class attended.

### **Notification of Changes**

NOTIFICATION OF CHANGES in the California Ballet School Class Schedule is the responsibility of the California Ballet School. All notices and schedule changes will be posted on the school website. The California Ballet School reserves the right to change the Registration Policies with 30 day notice. The California Ballet School reserves the right to provide substitute instructors and/or makeup classes as needed. Notification of medical condition, vacation, financial difficulty, change in schedule or any other factor interfering with the student's schedule and hereby agreed upon California Ballet School Billing Policies is the responsibility of the Student/Parent. Student/Parent will be responsible for fees until the School Office receives notice of class changes or withdrawals.

### **Assumption of Risk**

I understand that participation in any instructional and/or recreational activities at California Ballet School is voluntary, and that all Programs and the use of the related facilities and equipment therein carry some physical risk.

I understand that if I or my minor child is injured or our property is damaged while participating in the Programs, that the injury or loss will not be covered or reimbursable by California Ballet School.

I agree to assume the risk of any and all illness or injury (minor, serious or catastrophic in nature, including claims and suits at law or in equity for any injury, fatal or otherwise) or damage (to person or property) resulting from my/our minor child's participation in all Programs, including the use of the facilities and/or equipment associated with the Program ("Damages").

I hereby waive all claims, on behalf of myself/ourselves and claims by my/our minor child (including claims which may be brought after attaining majority), now or in the future, for any such Damages and do hereby release and discharge California Ballet School and its respective officers, directors, instructors, agents, employees and assigns from any and all liability for any such Damages.

I assume full responsibility for all liability in connection with such Damages, and agree to indemnify California Ballet School against any and all such claims and related costs, including claims by my/our minor child that may be brought after attaining majority.

I certify that the participant is in good health and that he/she has no physical limitations which would preclude him/her from the safe use of the facilities and equipment related to the Programs offered by California Ballet School and that I/we have sufficient health, accident and liability insurance to cover any Damages that may result as a result of my/our child participating in the Programs, and if I/we have no such insurance, I/we certify that I/we am/are capable of personally paying for any and all such Damages.

I fully understand that California Ballet School's instructors, agents and employees (CBS staff) are not physicians or medical practitioners of any kind. With the above in mind, I/we hereby release and grant permission to the CBS Staff to render temporary first aid to my/our child in the event of any injury or illness, and if deemed necessary by the CBS Staff to call a doctor to seek medical help, including transportation by an CBS Staff member, whether paid or volunteer, to any health care facility or hospital, or the calling of an ambulance for said child should the CBS Staff deem this to be necessary.

**Forms of Payment**

We accept MasterCard and Visa with a \$10 minimum purchase, personal checks, ACH bank drafts, Money Orders, and Cash. The School Office will not hold post-dated checks, they will be deposited upon receipt. Checks and credit/bank card drafts returned for any reason will incur a \$25 Charge, plus Late Fees. Two such incidences will render the student account CASH ONLY for a minimum of one year. A third incidence will render the student account CASH ONLY permanently.

**Withdrawal**

WITHDRAWAL from class must be submitted to the School Manager by phone: (858) 560-5676 or email: [cgonzalez@californiaballet.org](mailto:cgonzalez@californiaballet.org).

**Media Release**

I understand that photographers and/or television crews will sometimes be present photographing or filming California Ballet School classes, rehearsals, and/or performances. I give my permission for resulting photographs and/or television footage which may include my child to be used for promotional purposes on television, or in newspapers, magazines, or any other media.

**No Photography**

NO PHOTOGRAPHY or VIDEO of any kind is allowed at California Ballet School unless permission is giving IN WRITING by the School Manager or Program Director.

**Service**

THE CALIFORNIA BALLET SCHOOL RESERVES THE RIGHT TO REFUSE SERVICE TO ANYONE AT ANY TIME FOR ANY REASON.